

## **TUSTIN ENT SINUS & ALLERGY**

☐ Charles K. Oh, M.D.

☐ Thomas Huang M.D.

Date: \_\_\_\_\_

### **General Information**

Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Marital Status: \_\_\_\_\_

If a minor, name of the parent or responsible party: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Social Security: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Referred By: \_\_\_\_\_

Primary Care Physician Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

\*Pharmacy Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Pharmacy Cross Streets: \_\_\_\_\_ Pharmacy City: \_\_\_\_\_

### **Emergency Contact**

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

### **Insurance Information**

Primary Ins Company: \_\_\_\_\_ ID #: \_\_\_\_\_

Primary Subscriber's Name: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Secondary Ins Company: \_\_\_\_\_ ID #: \_\_\_\_\_

**Authorization:** *The insurance company is hereby authorized to pay all benefits directly to the attending physician. If special arrangements for payments are needed, they must be made prior to services. I also authorize the release of my medical information to my insurance carrier.*

*All patients are responsible for knowing the requirements of their insurance plans, including which labs and radiology facilities they may use, what services are covered, etc. Our staff will assist our patients, but we cannot be responsible for knowing or interpreting the benefits of each individual policy.*

### **Billing Policy: PAYMENT IS EXPECTED AT THE TIME SERVICES ARE RENDERED.**

I have read the above policies and understand my financial responsibility.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**HIPPA NOTICE:** I have been provided the HIPPA notice of privacy practice. (see laminated sheet)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Medical Information:**

Tell us about the symptom(s) or reason(s) for your appointment:

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Estimated Height: \_\_\_\_\_ Estimated Weight (lbs.) \_\_\_\_\_

**Review Body Symptoms:** Please check if you have RECENTLY had any of these symptoms:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Abdominal pain           | <input type="checkbox"/> Hearing loss         | <input type="checkbox"/> Sneezing                |
| <input type="checkbox"/> Allergies                | <input type="checkbox"/> Itching              | <input type="checkbox"/> Sore throat             |
| <input type="checkbox"/> Bleeding problems        | <input type="checkbox"/> Loss of vision       | <input type="checkbox"/> Spinning                |
| <input type="checkbox"/> Chest pain               | <input type="checkbox"/> Nasal congestion     | <input type="checkbox"/> Suspicious lesions      |
| <input type="checkbox"/> Chills                   | <input type="checkbox"/> Nasal obstruction    | <input type="checkbox"/> Swallowing difficulty   |
| <input type="checkbox"/> Cough                    | <input type="checkbox"/> Neck mass/lump       | <input type="checkbox"/> Thyroid problems        |
| <input type="checkbox"/> Dizziness                | <input type="checkbox"/> Night sweats         | <input type="checkbox"/> Ulcer/growths           |
| <input type="checkbox"/> Dryness                  | <input type="checkbox"/> Nose bleeding        | <input type="checkbox"/> Unexplained weight gain |
| <input type="checkbox"/> Ear drainage             | <input type="checkbox"/> Numbness or tingling | <input type="checkbox"/> Urticaria               |
| <input type="checkbox"/> Ear itching              | <input type="checkbox"/> Postnasal drip       | <input type="checkbox"/> Vertigo                 |
| <input type="checkbox"/> Ear fullness or pressure | <input type="checkbox"/> Rash                 | <input type="checkbox"/> Vision change           |
| <input type="checkbox"/> Ear pain                 | <input type="checkbox"/> Ringing              | <input type="checkbox"/> Voice problems          |
| <input type="checkbox"/> Excessive thirst         | <input type="checkbox"/> Runny nose           | <input type="checkbox"/> Weakness                |
| <input type="checkbox"/> Excess scarring          | <input type="checkbox"/> Seizures             | <input type="checkbox"/> Weight loss             |
| <input type="checkbox"/> Fainting                 | <input type="checkbox"/> Shortness of breath  |  |
| <input type="checkbox"/> Fever                    |   |  |

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**Past Medical History:** Were you ever diagnosed with the following problems?

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> AIDS/HIV               | <input type="checkbox"/> GERD                        | <input type="checkbox"/> Osteoporosis       |
| <input type="checkbox"/> Allergies              | <input type="checkbox"/> Glaucoma                    | <input type="checkbox"/> Prostates problems |
| <input type="checkbox"/> Anxiety                | <input type="checkbox"/> Head injury                 | <input type="checkbox"/> Seizures           |
| <input type="checkbox"/> Anemia                 | <input type="checkbox"/> Hearing loss                | <input type="checkbox"/> Sleep apnea        |
| <input type="checkbox"/> Arthritis              | <input type="checkbox"/> Heart attack                | <input type="checkbox"/> Stroke             |
| <input type="checkbox"/> Asthma                 | <input type="checkbox"/> Heart disease               | <input type="checkbox"/> Thyroid problems   |
| <input type="checkbox"/> Autoimmune disease     | <input type="checkbox"/> Hepatitis or liver problems | <input type="checkbox"/> Others: _____      |
| <input type="checkbox"/> Back or spine problems | <input type="checkbox"/> High blood pressure         | _____                                       |
| <input type="checkbox"/> Cancer                 | <input type="checkbox"/> High cholesterol            |   |
| <input type="checkbox"/> COPD                   | <input type="checkbox"/> Kidney disease              |   |
| <input type="checkbox"/> Depression             | <input type="checkbox"/> Migraines                   |   |
| <input type="checkbox"/> Diabetes               |  |   |

When was the last time you got a flu shot? \_\_\_\_\_

**Past Surgical History**

What surgeries have you previously undergone and when were they performed?

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**Social History:**

Have you ever smoked? \_\_\_\_\_ How much? \_\_\_\_\_ How many years? \_\_\_\_\_

When did you quit? \_\_\_\_\_ Alcohol intake? \_\_\_\_\_ Illicit drugs? \_\_\_\_\_

Occupation and/or hobbies: \_\_\_\_\_ Children: \_\_\_\_\_ Pets: \_\_\_\_\_

**Family Medical History:** (please circle)

Cancer: \_\_\_\_\_

Early Hearing Loss

Allergies

Thyroid problems

Sleep Apnea

Others:

High blood pressure

Diabetes

\_\_\_\_\_

**Medication Allergies:** Please list any medication allergies and specific reaction when taken:

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List below or give a copy of the medications that you **CURRENTLY** take:

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## **MEDICAL APPOINTMENT CANCELLATION/NO SHOW POLICY**

Thank you for trusting your medical care to Tustin ENT Sinus & Allergy. When you schedule an appointment we set aside enough time to provide you with the highest quality care. Should you need to cancel or reschedule an appointment please contact our office as soon as possible, and no later than 24 hours prior to your scheduled appointment. This gives us time to schedule other patients who may be waiting for an appointment. Please see our Appointment Cancellation/No Show Policy below:

### **Effective January 1, 2023**

Any established patient who fails to show or cancels/reschedules an appointment and has not contacted our office with at least 24 hours notice will be considered a No Show and charge a \$40.00 fee. Any established patient who fails to show or cancels/reschedules an appointment with no 24 hour notice a second time will be charged a \$50.00 fee. If a third No Show or cancellation/reschedule with no 24 hour notice should occur the patient may be dismissed from Tustin Ent Sinus & Allergy. Any new patient who fails to show for their initial visit will not be rescheduled. The fee is charged to the patient, not the insurance company, and is due at the time of the patient's next office visit. As a courtesy, when time allows, we make reminder calls for appointments. If you do not receive a reminder call or message, the above Policy will remain in effect. We understand there may be times when an unforeseen emergency occurs and you may not be able to keep your scheduled appointment. If you should experience extenuating circumstances please contact our Office Manager, who may be able to waive the No Show fee. You may contact our office, should it be after regular business hours you may leave a detailed voice message.

**Tustin ENT Sinus & Allergy Center**  
**Charles K Oh, MD**  
**Thomas Huang, M.D.**  
**2552 Walnut Ave Suite 130**  
**Tustin, CA 92780**  
**Phone: (714) 508-1600**  
**Korean: (657)720-1910**

I have read and understand the Medical Appointment Cancellation/No Show Policy and agree to its terms.

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature (Parent/Legal Guardian): \_\_\_\_\_