

We are going to talk about integrated website customization

Depending on practice's specialty and preference, we are able to customize/edit the setup of this option

Administration > Practice Setup > View website > it will lead you to Practice website. If they have an existing website, they can embed the patient portal access to their existing website. If not they can take advantage the WRS website and integrate it to their own practice.

This is how it will look like if you open a practice website but they can edit that depending on their preference. To do that, go to admin > practice setup > edit practice info. Now, your practice edit info will include everything on website's homepage. They can edit the practice name. All fields are customizable depending on how they want it to appear on their site. They can submit changes. On practice logo, they can upload their own logo and the requirement for dimension 117w 117h pixel. Also, they can upload 5 logos and they can change it how often they want to change it on their site. Then click submit

Another option under admin > practice setup > edit website style where they can select the view or layout of their website. They can change the appearance again by going to edit website. First, they have to select their specialty. If their specialty is not on the list they can select General then they can choose the layout/scheme, color set and the banner. For general specialty they have new layout options that they can choose from. As mentioned earlier, if they have their own website and they want to embed it, they can go to Specialty > General and the layout should be embeddable. Click on submit changes.

Show how it will look like there will just be a small window on the website. Then another option is edit privacy policy. Remember, there are 3 mandated policies that they have to sign during the patient registration. First privacy is your HIPA compliant, if the practice chose to keep the policy as it is then they don't have to change anything except here change the privacy officer until email address. Purpose of that for patients have someone to reach out to for any questions about policy.

Another policy is assignment of benefits & release

Moving on under admin > practice setup > is affiliated organization. There are practices that have affiliated organizations that they want to show on their website. Any thing that they put here is shown under Directions tab they can add an organization enter the information. They can also edit and delete

Under admin practice setup > edit specialties. Some practices have multiple specialties. All specialties that they would like to add they can do it here. If the specialty is not from the dropdown, then they can add new specialty. For example, they want to keep the current specialty but it has different name, they can edit it

There is also educational links column; box is hyperlink leading you to another window with educational links related to the specific specialty. Then you can click on the box again and it will lead you to a website.

Going back to admin > edit contact info – this is an optional feature which will allow practice to add contact information on their homepage. They have the add a contact option and enter the details

Going to edit location, add/edit or delete a location to a practice. Very important that for adding and deleting location, they need to request that to their Ams by submitting a ticket

You will also see primary location which is the practice's main location which is the default location. Billing location is where their billing or claim is located. If they want to add another location, just simply click on add location. Again, this feature is not available – they have to submit a ticket

Under practice setup is edit practice instructions – on this page, they can select a specific instructions by selecting the select box, they also associate ICD code. checking the alert option that everytime that vertigo is used during patient visit, patients will receive an email about more information regarding vertigo diagnosis. They can also add instruction

Another option under practice setup > practice documents. This is the area, where practices can upload their own document. If you also want your patients to have access to the document prior to the visit, you can upload the document here. There is also add new, they can choose the file from the computer, title and click on display portal click on yes

Next option is edit consent this page will allow practice to add/delete and edit consents. However there are 2 consents that are automatically by default added to the system and across all practices. Those are drug history consent (this cannot be deactivated) and immunization consent. Drug history consent cannot be deactivated across all practices for them to be able to view previously prescribed prescription. Another is immunization consent – this is not really required and they deactivate it by unchecking the status, they can also upload their own consent form. Then submit changes. When you go to patient management, directives, this is where consents are stored

Going back to admin > practice setup > address book this is not shown on the website but will be available once you will fax to other practices. For them to easily fax the documents. You can also set the most frequent contact as your favorites

Admin practice setup send checkin login link if for example the patient forgot the link for the patient portal link

When you go to the website you will see the providers tab where you can see all providers for the practice. They have the option to upload a photo and the required is 200w 250h. Photo can be uploaded from Admin > Resource > click on doctor's name