To: WRS Users
From: WRS Development Team
Date: 10/22/2021
Re: Controlled Prescription Tasking

ITEMS IN THIS RELEASE

- Controlled Prescription Tasking
- How to Send a Controlled Prescription to the Supervising Provider Task Queue
- How to View & Send a Controlled Prescription from the Supervising Provider Task Queue

Controlled Prescription Tasking

WRS Health has created an additional feature to save time spent by the EPCS provider in sending prescriptions. It allows a non-prescriber (no EPCS privileges) to create, re-prescribe, and/or send controlled prescriptions from the Medications page and send it to the supervising provider’s task queue for verification and approval. Once approved by the supervising provider, the medication will be sent for subsequent electronic submission.

Please note: Supervising Provider relationships are setup under Administration > EMR Setup > Supervising Provider.
How To Create and Send a Controlled Prescription to the Supervising Provider Task Queue

1. Create a controlled prescription in the Medications page of a note by adding a medication in the search box of the Add Prescription / Medication section,

1a. Or right-click on a current medication and select “Represcribe/New Script”.

![Add Prescription / Medication](image1)

![Current Medications](image2)
2. Fill out the prescription details and select the “Add Prescription” button.

3. The prescription will be added to the “Current Note Prescriptions” section. From here, select the “Send Controlled Prescriptions” button or the envelope icon.

4. A “Prescription Details” window will pop-up. Select the “Send to Task Queue” button.
5. A message will appear to indicate that it has been sent to the task queue.

How To View & Send a Controlled Prescription from the Supervising Provider Task Queue

1. Upon signing in to WRS, the Supervising Provider will be alerted of any outstanding tasks that are in their queue. Select “OK” to view Active task queue.

2. Select the prescription task you want to view.
3. Select “Click here to view the prescription” to view prescription details.

4. Review the details before selecting “Approve & Sign” button to send the prescription.
5. Selecting the “Approve & Sign” button will take the Supervising Provider to the sign off page where they will enter the token password and security code. After typing in the token password and security code, select the “Sign+Send” button to sign and send the controlled prescription.